# **General terms & conditions**

UniProjet's language & cultural educational and training programme is aimed at helping the candidates to improve and to strengthen their language, cultural and social skills & competences.

These terms and conditions constitute an integrated part of ULP programme and are subject to change at any time.

#### 1- Candidate's personal data and information

> The candidate assures that the main objective and intention of his/her enrolment to the ULP programme are to improve and strengthen his/her general professional and/or academic profile thanks to the acquisition of new language, cultural and social skills/ competences.

> The candidate assures that all the information written in the application form, as well as in the attached documents, are correct and true. Any false or misleading information or intention may terminate the participation to the programme and fees reconsideration will be declined.

> All the information and personal data written in the application or communicated to UNIPROJET C.B by the candidate will be treated and processed confidentially and with the only purpose of the registration in the internal data basis of UNIPROJET C.B. For any modification or correction of the personal data, please send an e-mail to UNIPROJET C.B at info@uniprojet.com.

#### 2- Application, enrolment, cancellation or withdrawal

> The candidate certifies that he/she won't modify the dates of his/her application without informing first UNIPROJET C.B and will await for UNIPROJET's confirmation and approval.

> Once the candidate has received the confirmation from UNIPROJET C.B that the application has been admitted, he/ she will dispose of 9 days to confirm his/her enrolment to the programme by transferring the first payment of the total duration period of the selected option (page 17).

> In case the candidate decides to cancel or withdraw his/her enrolment without any valid reason or explanation, and after the payments have been transferred to U UNIPROJET C.B C.B and the flight tickets already booked, then no fee refunding will be considered by UNIPROJET C.B.

> In case the candidate decides to cancel or withdraw his/her application, after the first payment was transferred to UNIPROJET's bank account but the flight tickets not confirmed yet, then 40% of the total amount of the first payment will be refunded to the beneficiary.

> In case the trainee must interrupt and leave the training programme, due to valid reasons or serious personal circumstances, the certificate will be issued for the corresponding skills and competences reached at the moment of the departure. If applicable, the trainee will be able to reintegrate the programme at any moment of the 2 following years in order to complete the programme.

## 3- Respect of the training programme rules and conditions

> Enrolment to ULP programme will completely confirmed after reception of the CV + photo, presentation letter, flight booking form, the 1st payment bank certificate.

> The candidate will be in charge of the travel costs until Málaga or Granada airports. Then, UNIPROJET C.B will be in charge of the transfer until the candidate's accommodation in Granada city.

>The candidate certifies that he/ she will respect the terms and conditions of the ULP programme.

> In case the trainee is missing more than three days, without a valid reason, UNIPROJET C.B won't award him/ her with the corresponding certificate.

## 4- Insurance and liability during the programme

> Neither agents, operators or UNIPROJET C.B will be held in any way responsible for any accident, damage, illness, loss of personal effect or changes in personal circumstances before, during or after the participation to ULP programme.

> During the first month in Spain, the trainee will be insured and covered by UNIPROJET C.B travel & education insurance. After the first month programme, the candidate will be in charge of her/his personal and third-party insurance; you can ask for more information to UNIPROJET C.B.

> European candidates must bring their personal EU health card

> In case the Spanish or European law is violated by the student or show un undisputable breach of ethics, UNIPROJET C.B reserves the right to cancel and expel the student from the programme.

## 5- Prices & payments

> The prices of the ULP programme are written on page 18. The candidate must calculate the total amount of the length of his/her programme and add it on the application form. All prices (courses, activities, accommodation, material, etc..) already include VAT if applicable.

> The payments must be transferred to UNIPROJET C.B bank account, number: ES45 2100 2290 2302 0020 0295, as indicated on page18. Invoices are issued for each payment.

- > The first payment which corresponds to 50% of the total period of the selected option must be transferred to UNIPROJET C.B along with the application form.
- > The second payment must be transferred 3 weeks before the arrival day and a confirmation must be sent to UNIPROJET's e-mail.

These terms and conditions are governed by Spanish Law and are subject to the exclusive jurisdiction of the Spanish Courts.